



February 15, 2012

## ITEM NO. A1

### **AUTHORIZATION TO EXERCISE THE FIRST ONE YEAR OPTION OF CONTRACT NUMBER 1100 WITH ILLINOIS ACTION FOR CHILDREN TO PROVIDE PARENT EDUCATION AND ENHANCED CHILD CARE RESOURCE AND REFERRAL SERVICES FOR CHA FAMILIES**

**To the Honorable Board of Commissioners:**

#### **RECOMMENDATION**

It is recommended that the Board of Commissioners ("Board") authorize the Chief Executive Officer or his designee to exercise the first one-year option of Contract No. 1100 with Illinois Action for Children ("IAFC") for the period of March 1, 2012 through February 28, 2013 in an amount not-to-exceed \$330,000 to provide enhanced children resources and referral services for CHA families.

#### **FUNDING SUMMARY**

General Fund

**Vendor:** **ILLINOIS ACTION FOR CHILDREN**  
1340 S. Damen Ave  
Chicago, Illinois 60608

**Contract Type:** Cost Reimbursement  
**Base Contract Term:** January 1, 2011 through December 31, 2011  
**First Extension:** January 1, 2012 through February 29, 2012  
**First Option Term:** March 1, 2012 through February 28, 2013

**Option Periods Remaining:** One (1) One-Year Option

**Original Contract Amount:** \$330,000 NTE  
**First Extension:** *No Additional Cost*  
**First Option Term Amount:** \$330,000 NTE  
**Total Contract Amount:** \$660,000 NTE

#### **M/W/DBE Participation:**

Direct    % MBE    % WBE    % DBE

Indirect    % MBE 20 % WBE    % DBE

Waiver    Yes/No

#### **Section 3:**

1 (#) Hiring        (\$) Subcontracting        (\$) Other Economic Opportunities

## **GENERAL BACKGROUND**

As the only agency funded by the State of Illinois to administer the Child Care Assistance Program for Cook County, IAFC manages and maintains an extensive database of childcare and early education programs. Therefore, CHA has contracted with IAFC since 2007 to provide a childcare referral program specifically for CHA residents with the primary focus to establish a program to provide enhanced childcare resources and referral services for CHA families. As the Admissions and Continued Occupancy Policy's ("ACOP") work-requirement increased to 20 hours per week in FY2010, accessibility to childcare became an increased need for these families. In December 2010, the Board authorized CHA to enter into a one-year year contract, with two one-year options, for the continuation of the enhanced referral program to assist CHA families in accessing the most effective childcare resource. The base term Contract No. 1100 was from January 1, 2011 through December 31, 2011. In December 2011, Resident Services extended the Contract, without additional cost, from January 1, 2012 through February 29, 2011. Resident Services is requesting the Board's authorization to exercise the first one-year option of the contract.

In 2007, IAFC initiated a support program for CHA residents with young children. The program includes making enhanced referrals for CHA families to childcare and/or early childhood education programs based on their specific needs and eligibility for various programs. Enhanced referrals include an initial consultation to identify key indicators and needs. Families are then contacted within two (2) days and receive substantial information on available resources. Additional follow-up by IAFC staff is made within a week to track child placement and determine if additional follow-up is needed. IAFC has a designated phone line exclusively for CHA residents to expedite requests. In 2011 IAFC completed 412 enhanced referrals and over 2,030 families have been provided information on available services. In addition to continuing the enhanced resource and referral program, in 2011 IAFC initiated a parent development program for CHA residents. Participating parents engaged in a series of ten (10) sessions focused on topics including, but not limited to, child development, parent-child relationship building, effective communication with children, and cultural learning opportunities for children. As of December 2011, 15 cohorts had been established with 232 parents completing training.

In 2012, IAFC will continue to provide enhanced child care referral services and parent development programs. Resident Services will likely modify this agreement in the future as CHA continues to redefine future plans.

Based upon the foregoing, it is in the best interest of the CHA to authorize the Chief Executive Officer, or his designee, to exercise the first one-year option of Contract No. 1100 with Illinois Action for Children for the period of March 1, 2012 through February 28, 2013 in an amount not-to-exceed \$330,000 to provide enhanced children resources and referral services for CHA families.

**RESOLUTION NO. 2012-CHA-9**

**WHEREAS**, The Board of Commissioners of the Chicago Housing Authority has reviewed the Board Letter dated February 15, 2012, entitled, "AUTHORIZATION TO EXERCISE THE FIRST ONE YEAR OPTION OF CONTRACT NUMBER 1100 WITH ILLINOIS ACTION FOR CHILDREN TO PROVIDE PARENT EDUCATION AND ENHANCED CHILD CARE RESOURCE AND REFERRAL SERVICES FOR CHA FAMILIES";

**THEREFORE, BE IT RESOLVED BY THE CHICAGO HOUSING AUTHORITY**

**THAT**, the Board of Commissioners authorizes the Chief Executive Officer or his designee to exercise the first one-year option of Contract No. 1100 with Illinois Action for Children for the period of March 1, 2012 through February 28, 2013 in an amount not-to-exceed \$330,000 to provide enhanced children resources and referral services for CHA families.

